*To develop, advance, and nurture all facets of the arts*
*to enhance the quality of life for Meridian residents and its visitors*

# MERIDIAN ARTS COMMISSION MEETING

City Council Chambers, 33 East Broadway Avenue Meridian, Idaho
Thursday, August 13, 2020 at 3:30 PM

All materials presented at public meetings become property of the City of Meridian. Anyone desiring accommodation for disabilities should contact the City Clerk's Office at 208-888-4433 at least 48 hours prior to the public meeting.

## Agenda

**VIRTUAL MEETING INSTRUCTIONS**

Limited seating is available at City Hall Consider joining the meeting virtually:

To call in: 1-669-900-6833

Webinar ID: 897 8003 3964

**ROLL-CALL ATTENDANCE**

_____ Lizzie Taylor
_____ Jessica Peters
_____ Natalie Schofield
_____ Bonnie Zahn Griffith, Vice Chair
_____ Leslie Mauldin, Chair
_____ Maria Tzompa
_____ Jenifer Cavaness-Williams
_____ Thomas Vannucci
_____ Logan Cloninger
_____ Joe Borton, Ex-Officio

**ADOPTION OF AGENDA**

**APPROVAL OF MINUTES** [ACTION ITEM]

1. Minutes from July 9, 2020 Regular Meeting

**INTRODUCE NEW COMMISSIONERS**

**NEW BUSINESS** [ACTION ITEMS]

2. Approval of Monthly Financial Statements [Action Item]
3. Approve Artists Selected for Initial Point Gallery Exhibits February 2021- February 2022 [Action Item]

**REPORTS**

4. Update: Initial Point Gallery Subcommittee
5. Update: Public Art Subcommittee

6. Update: Events & Outreach Subcommittee

**WORKSHOP PUBLIC ART REPORT**

7. Discussion Agenda & Outline

**NEXT MEETING - October 8, 2020**

**ADJOURNMENT**

Meridian Arts Commission

*To develop, advance and nurture all facets of the arts*
*to enhance the quality of life for Meridian residents and its visitors*

**Thursday, July 9, 2020 at 3:30 PM**
**City Council Chambers, City Hall**
**33 E. Broadway, Meridian, Idaho**

**1. Roll-Call Attendance**

x_ Lizzie Taylor
x_Jessica Peters
x_ Bonnie Zahn Griffith, Vice Chair
x_ Leslie Mauldin, Chair
__ Vacant
x_ Maria Tzompa joined 3:50pm
__ Vacant
x_ Jenifer Cavaness-Williams joined
__ Logan Cloninger
__ Joe Borton, ex officio

**2. Adoption of the Agenda**

L. Mauldin commented that we forgot to include the diversity training that was requested to be on this month's agenda. The diversity training will be on August's agenda.

Motion for adoption made by B. Griffith, seconded by L. Taylor.

All ayes

**3. Approval of Minutes [Action Item]**

**A. Minutes from June 15, 2020 Special Meeting**

Motion for approval made by J. Peters, seconded by B. Griffith.

All ayes

**4. New Business [Action Item]**

**A. Approval of Monthly Expenses [Action Item]**

Motion for approval made by J. Peters, seconded by B. Griffith.

All ayes

**B. Discussion: When to Bring Mural Series Project to City Council**

A. Belnap asked the Commission when they would like to present the Mural Series proposal to City Council- requesting their feedback at key points in the selection process and/or requesting final approval once the specified locations and mural designs have been selected. L. Mauldin stated that in an effort to respect the City Council's time, she believed it would be best to present to City Council at the end of the selection processes. All the present commissioners unanimously agreed with no additional comments.

Leslie inquired about how to make this a standard procedure. E. Kane stated that a simple decision is sufficient for this project, however the Commission can return to the subject and write out a formalized process for presenting to City Council if they wish. E. Kane will also check the Public Art Accession/Deaccession Policy to see if this step is outlined there.

## 5. Reports

### A. Update: Public Art Subcommittee

1. Public Art Plan Progress
2. Traffic Box Wraps

J. Peters summarized the efforts of the Public Art Subcommittee to continue with the Public Art Plan- A. Belnap, J. Peters, have been in communication with Meridith McKinley. A. Belnap will reach out to Meridith to determine next steps. J. Peters also informed the commission that the Request for Statements of Interest is open for applicants, A. Belnap stated that no applications have been received. The commission briefly discussed the possibility of pushing back the date for businesses to submit an application. The Public Art Subcommittee can discuss this further in their next meeting. L. Taylor suggested that the advertisement is sent to the Chamber of Commerce again. She also recommended that the Commission send Sean Evans a thank you card for all his help.

A. Belnap updated the Commission regarding the status of the Traffic Box Artwork project. The agreements are on City Council's agenda, however the Public Art Subcommittee needs to select two more artwork pieces for the project.

**B. Update: Initial Point Gallery Subcommittee**

1. New Initial Point Gallery Exhibit
2. Call to Artist Responses for Initial Point Gallery 2021 Calendar

B. Griffith reviewed the new Initial Point Gallery Exhibit and informed the Commission that the Call to Artists is still open. A. Belnap stated that she had received very enthusiastic responses from artists and organizations, however, only received 2-3 applications. The commissioners will continue to reach out to artists and organizations.

**C. Update: Events & Outreach Subcommittee**

1. Art Week
2. Concerts on Broadway

M. Tzompa informed the Commission that Art Week will take place Sept 9-12, focused in the Downtown Meridian area. The Subcommittee is looking into two projects that were proposed by citizens, a Tiny Art Exchange and an Art Walk. Leslie informed the Commission that Taste of Meridian will not be partnering with Concerts on Broadway anymore.

The Commission discussed the need for contingency plans for events and how to emphasize public safety. L. Mauldin and M. Tzompa acknowledged the risk of gatherings with the current rise in coronavirus cases and commented on doing things as virtually as possible.

B. Griffith asked about Tammy de Weerd's Awards in the Arts. M. Tzompa and A. Belnap stated that nothing has been planned for the awards. The Commission discussed who should select the awards- former Mayor Tammy de Weerd or current Mayor Robert Simison? No decision was made. The Events & Outreach Subcommittee will discuss further.

Since Taste of Meridian is no longer going to take part in Concerts on Broadway, the Commission discussed the necessity of finding food trucks. J. Peters suggested searching the Food Truck Roundup.

**6. Next Meeting: August 13, 2020**

**7. Adjournment**

J. Cavaness-Williams made motion to adjourn, seconded by B. Griffith.

All ayes.

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Meridian Arts Commission

# FY2020 Budget to Actual Comparison

| | Total Budget | YTD Actual | Budget Remaining |
|---|---|---|---|
| **REVENUES** | | | |
| Donations/Sponsorships | | | |
| Concerts on Broadway | $ 10,000.00 | $ 14,750.00 | $ (4,750.00) |
| Initial Point Gallery | | | $ - |
| Traffic Box Wraps | | $ 824.00 | $ (824.00) |
| **TOTAL REVENUE** | **$ 10,000.00** | **$ 15,574.00** | **$ (5,574.00)** |
| | | | |
| **EXPENSES** | | | |
| Arts Development* | $ 2,000.00 | | $ 2,000.00 |
| **May include expenses related to training/conferences and/or general arts development outreach efforts* | | | |
| Concerts on Broadway | $ 10,000.00 | | $ 10,000.00 |
| Performing Arts | $ 7,000.00 | $ 5,000.00 | $ 2,000.00 |
| Initial Point Gallery | $ 700.00 | $ 46.51 | $ 653.49 |
| School Dist Art Show Awards | $ 50.00 | | $ 50.00 |
| Art Week | $ 2,800.00 | $ 84.76 | $ 2,715.24 |
| Public/Private Mural Program | $ - | | $ - |
| Public Art Plan Consultant & Final Document | $ 10,000.00 | $ 5,000.00 | $ 5,000.00 |
| Other Expenses** | $ 950.00 | | $ 950.00 |
| ***May include expenses associated with the Dairy Days Art Show and/or Art Week* | | | |
| | | | |
| **SUBTOTAL** | **$ 33,500.00** | **$ 10,131.27** | **$ 23,368.73** |
| | | | |
| **PUBLIC ART PROJECTS** | | | |
| Art in Public Places Mural series | $ 21,300.00 | | $ 21,300.00 |
| *MAPS* - Traffic Box Wraps | $ 5,580.16 | $ 3,444.00 | $ 2,136.16 |
| *MAPS* - Public Art/Signage in Parks *(Carryforward)* | $ 53,096.00 | $ 53,096.00 | $ - |
| *MAPS* - Public Art/Signage in Parks | $ 50,000.00 | $ 21,904.00 | $ 28,096.00 |
| **TOTAL PUBLIC ART PROJECTS** | **$ 129,976.16** | **$ 78,444.00** | **$ 51,532.16** |
| | | | |
| **TOTAL EXPENSES** | **$ 163,476.16** | **$ 88,575.27** | **$ 74,900.89** |

City Of Meridian
Posted General Ledger Transactions



| G/L Code | Fund Code | Department Code | Project Code | ective Date | Transaction Description | ID | Amount | Session ID | Document Number |
|---|---|---|---|---|---|---|---|---|---|
| 55181 | 01 | 1840 | 11018 | 10/9/2019 | Traffic Box Art Ten Mile & Franklin - Splash Pad. Meridian & Pine - Unicorn Ice Cream | SIGNS, ETC | 1,048.00 | AP20-0065 | 40151 |
| 55181 | 01 | 1840 | 11018 | 10/9/2019 | Traffic Box Wrap Installed 10/14/19 Locust Grove & Overland Allegretto- Franklin & Touchmark Reserved Parking | SIGNS, ETC | 1,048.00 | AP20-0056 | 40143 |
| 55181 | 01 | 1840 | 11015 | 10/31/2019 | MC CLERK FACEBOOK ad for Meridian Art Week 10/3-10/5 | MASTERCARD | 84.76 | AP20-0124 | CLERK 10/19 |
| 55181 | 01 | 1840 | 11018 | 11/17/2019 | Traffic Box Art Wrap from Repository - Birds of a Feather - Sponsorship by Ian Lawson | LAWSON, ANITA | 300.00 | AP20-0171 | Lawson 11/19 |
| 55181 | 01 | 1840 | 11017 | 11/26/2019 | Sculpture for fire station # 6 1st Pymt | BORUP, DANIEL | 11,666.00 | AP20-0210 | 000144 |
| 55181 | 01 | 1840 | 11017 | 11/26/2019 | Sculpture for fire station # 6 1st Pymt - Reverse, Need PO | BORUP, DANIEL | (11,666.00) | AP20-0209 | 000144 |
| 55181 | 01 | 1840 | 11018 | 11/1/2019 | Recode: SIGNS, ETC Custom vinyl wrap for traffic box at corner of Main & Franklin, Appaloosa AP20-0235 -1140/0000 to 1840/11018 | | 524.00 | JE20-014 | Nov Recodes |
| 55181 | 01 | 1840 | 11018 | 11/14/2019 | Recode: SIGNS, ETC Traffic Box Wrap Meridian Rd & Woodbury, Birds of a Feather AP20-0199 -94403/0000 to 55181/11018 | | 524.00 | JE20-014 | Nov Recodes |
| 55181 | 01 | 1840 | 11012 | 1/1/2020 | pay #1 2020 Sponsorship per TVCT agreement | TREASURE VALLEY | 1,000.00 | AP20-0417 | 1422 |
| 55181 | 01 | 1840 | 11013 | 1/29/2020 | labels for artwork in February 2020 IPG show - qty 1 box | OFFICE DEPOT | 14.06 | AP20-0448 | 435768183001 |
| 55181 | 01 | 1840 | 11012 | 2/1/2020 | pay #2 sponsorship - Mary Poppins, Jr 2020 production | TREASURE VALLEY | 1,000.00 | AP20-0512 | 1452 |
| 55181 | 01 | 1840 | 11013 | 2/28/2020 | MC Parks #1 2/28/20 Statement - 2/4/20, Walmart; plates & cups for 3/2/20 Initial Point Gallery Reception - qty 6 | MASTERCARD | 27.88 | AP20-0573 | MC Parks #1 02/20 |
| 55181 | 01 | 1840 | 11121 | 3/2/2020 | pay #1 public art survey & visioning work session per agreement | VIA PARTNERSHIP | 2,000.00 | AP20-0571 | 940 |
| 55181 | 01 | 1840 | 11012 | 4/6/2020 | pay #3 sponsorship for 2020 production of Moana Jr. | TREASURE VALLEY | 1,000.00 | AP20-0677 | 1495 |
| 55181 | 01 | 1840 | 11012 | 5/1/2020 | pay #3 sponsorship for 2020 production of The Puffs | TREASURE VALLEY | 1,000.00 | AP20-0869 | 1455 |
| 55181 | 01 | 1840 | 11012 | 5/1/2020 | sponsorship support - 2020 production of Summer/Fall Touring Title | TREASURE VALLEY | 1,000.00 | AP20-0869 | 1454 |
| 55181 | 01 | 1840 | 11013 | 5/31/2020 | VISA-WM SUPERCENTER- Labels for Initial Point Gallery | BANK OF AMERICA | 4.57 | AP20-0893 | Visa 5/2020 |
| 55181 | 01 | 1840 | 11121 | 6/3/2020 | pay #2 completion of public art plan survey report | VIA PARTNERSHIP | 3,000.00 | AP20-0894 | 959 |
| 94403 | 01 | 1840 | 11018 | 11/14/2019 | Recode: SIGNS, ETC Traffic Box Wrap Meridian Rd & Woodbury, Birds of a Feather AP20-0199 -94403/0000 to 55181/11018 | | (524.00) | JE20-014 | Nov Recodes |
| 94403 | 01 | 1840 | 11018 | 11/14/2019 | Traffic Box Wrap Meridian Rd. & Woodbury, Birds of a Feather | SIGNS, ETC | 524.00 | AP20-0199 | 40375 |
| 94403 | 01 | 1840 | 11017 | 12/13/2019 | 19-0333 pay #2 for Illuminations - Renaissance Park Art | MCCALL STUDIOS | 15,000.00 | AP20-0340 | 1428 |
| 94403 | 01 | 1840 | 11017 | 11/26/2019 | 20-0151 FY20 PO Fire Station No. 6 Artwork 1st Payment | BORUP, DANIEL | 11,666.00 | AP20-0209 | 000144. |

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 94403 | 01 | 1840 | 11017 | 3/10/2020 | 19-0334 Pay #2 Champion's Flame public art for Champion Park | TRADEMARK SIGN ( | 10,000.00 | AP20-0653 | 4113 |
| 94403 | 01 | 1840 | 11017 | 3/18/2020 | 20-0151 pay #2 for Fire Station #6 art sculpture | BORUP, DANIEL | 11,666.00 | AP20-0641 | 000148 |
| 94403 | 01 | 1840 | 11017 | 3/2/2020 | 19-0333 Task Order Renaissance Pk. Public Art Fabrication & Install #3 FINAL BILL | MCCALL STUDIOS | 5,000.00 | AP20-0711 | 1451 |
| 94403 | 01 | 1840 | 11017 | 3/30/2020 | 19-0334 Task Order for Champions Park Flame Art Fabrication & Install FINAL BILL | TRADEMARK SIGN ( | 10,000.00 | AP20-0731 | 4134 |
| 94403 | 01 | 1840 | 11017 | 7/9/2020 | 20-0151 pay #3 (final payment) for Fire station #6 sculpture | BORUP, DANIEL | 11,668.00 | AP20-1023 | 000149 |

# Initial Point Gallery Artists Feb 2021-Feb 2022

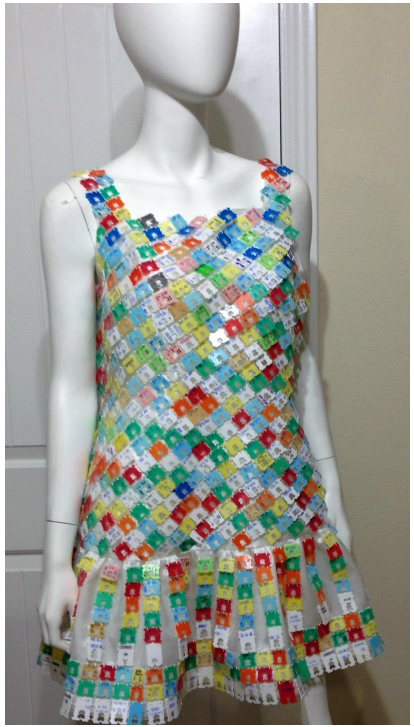
# Boise Open Studios (BOSCO)

# Treasure Valley Artist Alliance (TVAA)

# Shawn Hubbs

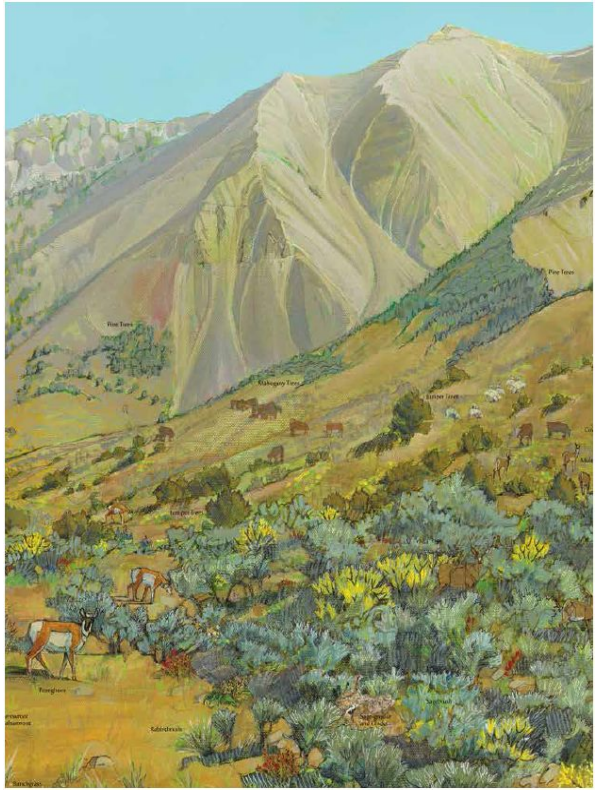
# West Ada School District

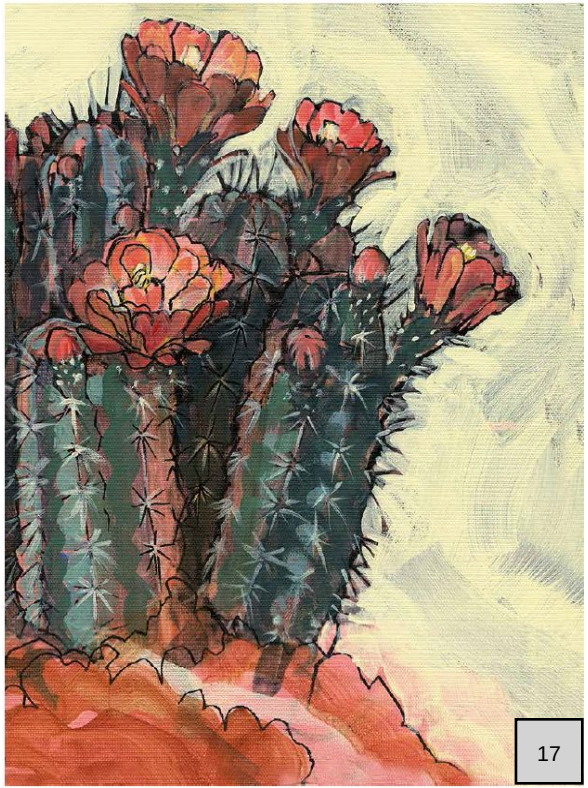
# Shaun Muscolo



# Mark McGinnis

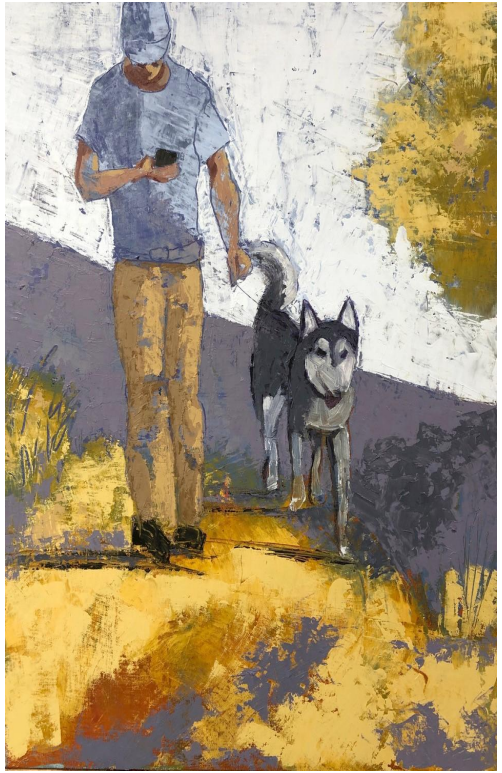
# Antonia Hedrick





# Kathryn Farnworth

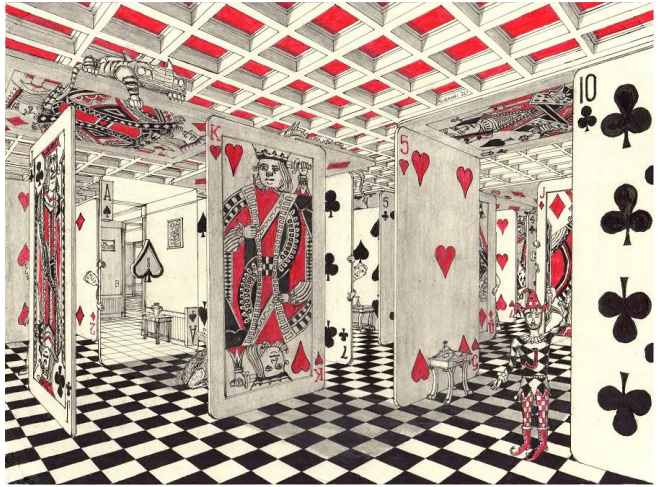
# Sue Martin

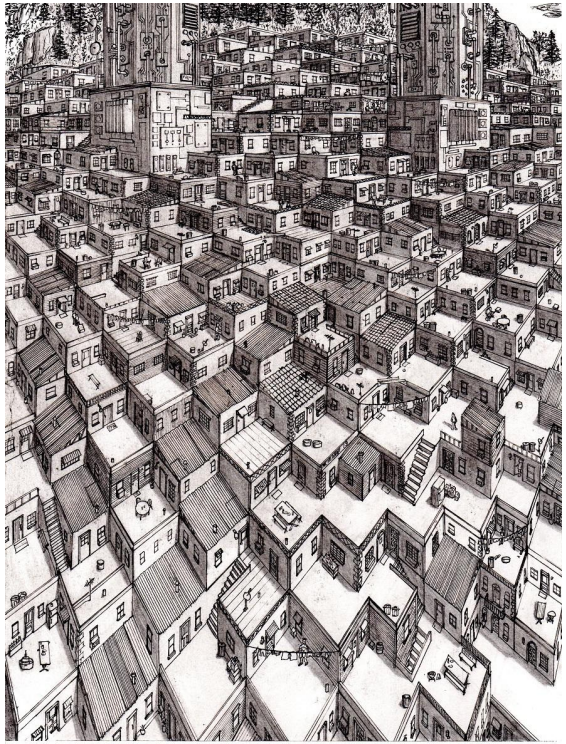


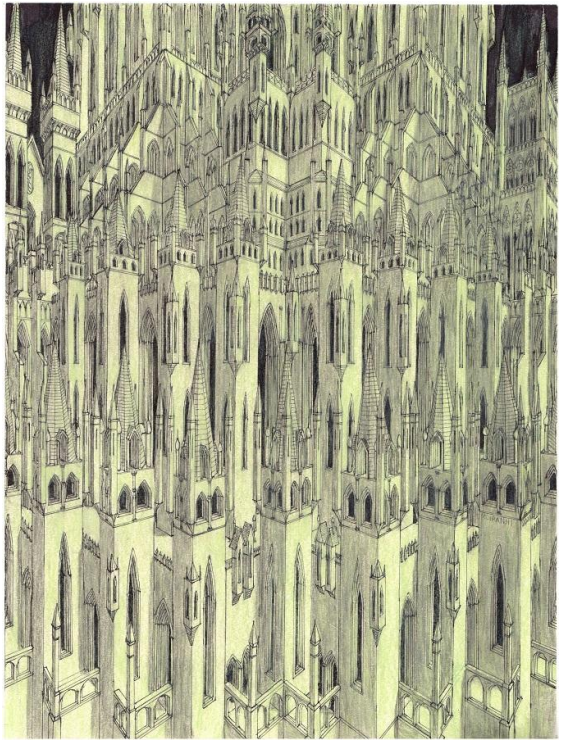
# Wendy Blickenstaff

# Clare Nelson

# Matt Ciranni





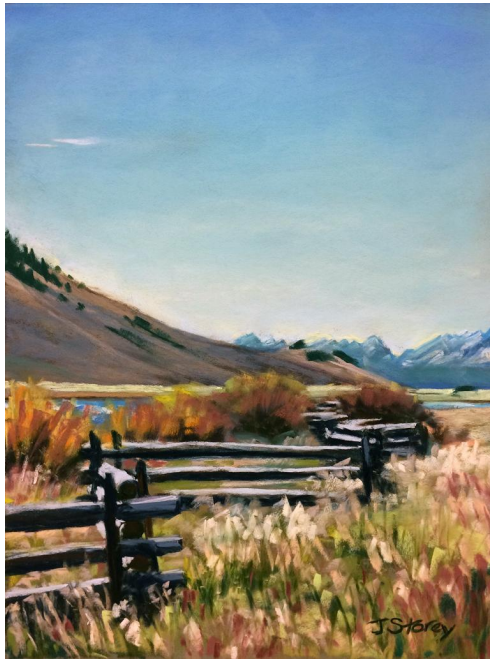


# Mary Vanek Smith

# Katie Miller- Miller Made Pottery

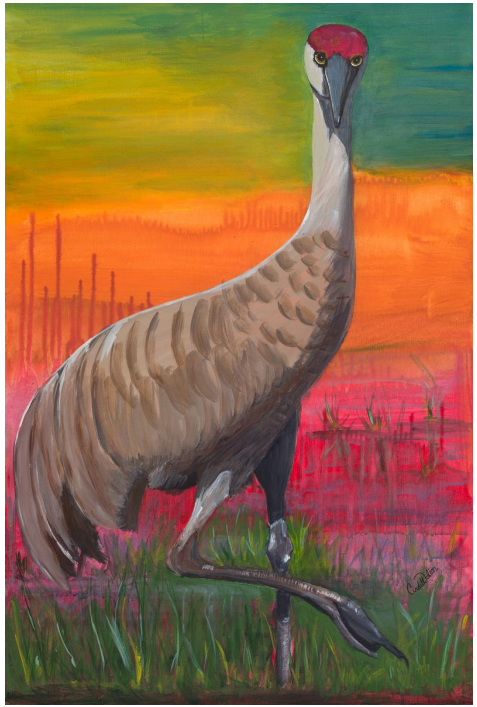
# Angela Niewert

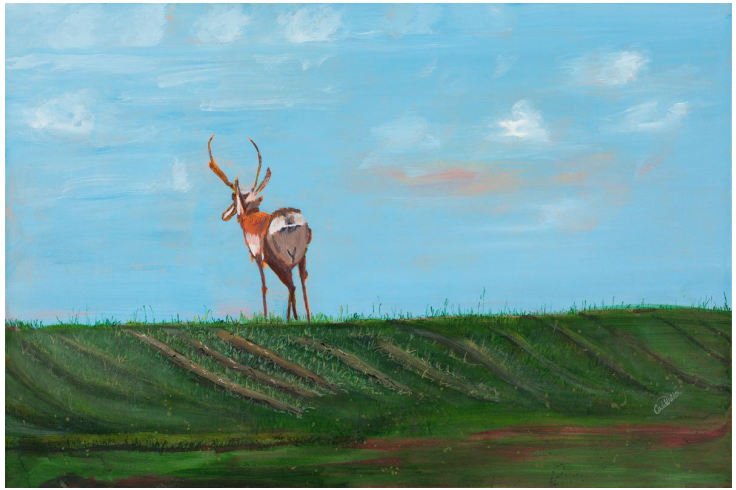
# Jill Storey



# Jessie Swimeley

# Cindi Walton





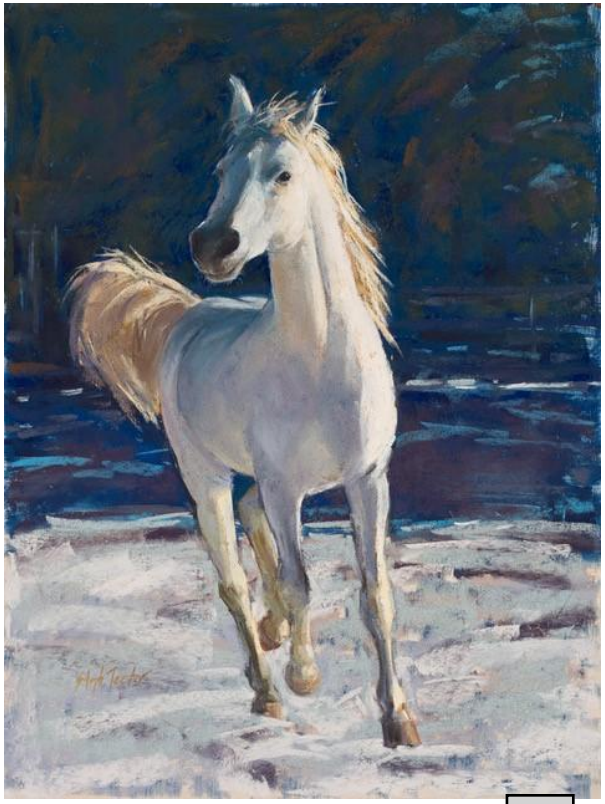
# Wyatt Wurtenberger

# Idaho Commission of the Arts- MAP Cohort Group

# Fred Choate

# Mandy Henebry

# Stephanie Teeter



**Artists moved forward from April 2020**

Laurel Lake

McGuire

Sue Tyler

Laurie Asahara

Plein Air Painters of Idaho

Dave Dillon

Trish Stevenson

Ginger Lantz

Robin Cox

**MERIDIAN PUBLIC ART WORKSHOP**

**August 13, 2020**

**AGENDA**

1 – Introductions

2 – Recap of Survey and Interviews

3 – Vision, Goals and Strategies

4 – Implementation Recommendations

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**Proposed Vision for Public Art in Meridian**

VISION: Public art in Meridian builds and strengthens the city's unique identity in the region, develops Meridian as a creative city and makes its public spaces more active and attractive.

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**Proposed Strategies for Public Art in Meridian**

Unique Identity

- Focus on ideas and stories that are part of what makes Meridian unique.
- Focus on places that people strongly identify with Meridian.
- Develop projects that create or convey a distinct character for Meridian's neighborhoods, parks and commercial districts.
- Develop projects that welcome people to Meridian and let them know they are in a place that values art and culture.

Creative City

- Create outlets for community creativity and expression.
- Develop public art projects that play to the strengths of local artists.
- Develop programs to support artists new to the public art field (i.e. training programs, mentorships, etc.).
- Strive for a unique, diverse collection with a wide range of artists.

Active and Attractive

- When the City builds a high-profile or public-facing facility or new public space – incorporate art.
- Commission artists to develop functional elements for streets, parks and other public spaces.
- Advocate for quality design of public places.
- Encourage / require developers to incorporate public art into projects
- Provide guidance and resources for artists, arts organizations and private property owners to initiate their own projects.

**Standard Project Management and Review Process - Discussion**

| | |
|---|---|
| 1. Define the Art Opportunity | |
| • Draft a Project Plan that outlines the location, a budget, specific goals for the project, the timeframe, and artist selection method. | |
| • Approve Project Plan. | |
| 2. Form an Art Selection Panel | |
| • Convene an Art Selection Panel based on the approved Project Plan. | |
| 3. Select the Artist | |
| • Draft and issue Request for Qualifications (RFQ) (cover letter, resume, images and image list, names of references). | |
| • Review artist qualifications and recommend finalists. | |
| • Engage finalists | |
| ○ Option A: Interview finalists. | |
| ○ Option B: Pay finalists to develop and present a concept proposal. | |
| • Approve artist selection. | |
| 4. Execute the Artist Agreement | |
| • Draft and negotiate agreement. | |
| • Approve agreement. | |
| 5. Review the Artist Concept (if artist selected by interview) | |
| • Selected artist conducts site visit, develops concept proposal. | |
| • Artist presents concept proposal to Art Selection Panel. | |
| • Review Selection Panel recommendation and forward to appropriate board(s) / commission(s). | |
| • Review and give final approval (if applicable). | |
| 6. Monitor Final Design and Fabrication | |
| • Perform technical review. | |
| • Inspect at fabrication stage. | |
| 7. Oversee Installation | |
| • Coordinate with artist. | |
| 8. Oversee Maintenance, Conservation | |
| • Ensure work is properly maintained. | |
| 9. Define the Art Opportunity | |
| • Conduct periodic conservation assessment. | |